

**AIB Instructor-Led Online Schedule
September 2011 through December 2011**

How do they work?

AIB Online Courses are instructor-led classes that are delivered over the Internet. Each course has a start and an end date and students are required to complete one or more lessons each week. Each lesson typically consists of reading a chapter in the textbook or online, completing a self-check quiz online and completing an assignment that is submitted electronically to the instructor. Many of the courses have a midterm and final exam. Students do not need to login at a certain time or date, but must make sure they read the assignments and post homework within the deadline given. Typically, students should be logging in at least twice a week.

What do students need?

- Hardware: (Windows Compatible Personal Computer; Intel Pentium II 450MHz or faster processor (or equivalent); 28 MB of RAM or greater; Graphic card capable of 800x600 (1024x768 recommended) at 16-bit (high color) or greater; Soundcard for audio in audio enhanced courses)
- Operating Systems: (Windows 2000; Windows XP Professional)
- Supported Browsers: (Microsoft Internet Explorer 6.x or 7.x)
- Plug-ins: (Adobe Flash 8 or greater for interactive courseware; Adobe Acrobat Reader 6 or greater for certifications and certain course materials; Adobe Shockwave 10.x or higher for interactive courseware; Microsoft Java Virtual Machine or Sun Java are required for some courses)

	September	October	November	December
Analyzing Bank Performance (2 credits, 7 wks) \$765 (\$995)	Sept. 19 #6970			
Analyzing Bank Performance (2 credits, 7 wks) \$645 (\$875) (without the textbook)	Sept. 19 #6969			
Analyzing Financial Statements* (3 credits, 16 wks) \$505 (\$625)	Sept. 12 #6965	Oct. 11 #6982	Nov. 7 #6995	Dec. 5 #7006
Basic Administrative Duties of a Trustee (1 credit, 5 wks) \$225 (\$300)				Dec. 5 #7007
Consumer Lending (3 credits, 16 wks) \$425 (\$525)	Sept. 19 #6971	Oct. 24 #6992		Dec. 5 #7004
Economics for Bankers (3 credits, 16 wks) \$425 (\$525)	Sept. 26 #6977		Nov. 7 #6997	Dec. 5 #7008
General Accounting* (3 credits, 16 wks) \$505 (\$625)	Sept. 19 #6972	Oct. 17 #6987	Nov. 14 #6999	Dec. 12 #7011
Introduction to Agricultural Lending (1 credit, 8 wks) \$395 (\$495)		Oct. 11 #6983		
Introduction to Mortgage Lending (3 credits, 16 wks) \$425 (\$525)		Oct. 31 #6994		
Introduction to Trust Products and Services (1 credit, 5 wks) \$225 (\$300)		Oct. 3 #6981		
IRA Online Institute (2 credits, 12 wks) \$1,495 (\$1,795)	Sept. 6 #6175			
Law & Banking: Applications (3 credits, 16 wks) \$485 (\$605)	Sept. 19 #6974	Oct. 17 #6989		
Law & Banking: Applications (3 credits, 16 wks) \$405 (\$475) (without a textbook)	Sept. 19 #6973	Oct. 17 #6988		
Law & Banking: Principles (3 credits, 16 wks) \$485 (\$605)	Sept. 12 #6967	Oct. 11 #6985		Dec. 5 #7010
Law & Banking: Principles (3 credits, 16 wks) \$405 (\$475) (without the textbook)	Sept. 12 #6966	Oct. 11 #6984		Dec. 5 #7009
Managing Interest Rate Risk* (2 credits, 8 wks) \$765 (\$995)			Nov. 14 #7001	
Managing Interest Rate Risk* (2 credits, 8 wks) \$645 (\$875) (without the textbook)			Nov. 14 #7000	
Marketing Financial Services (3 credits, 16 wks) \$425 (\$525)	Sept. 19 #6975		Nov. 7 #6996	
Money & Banking (3 credits, 16 wks) \$425 (\$525)	Sept. 26 #6978		Nov. 14 #7002	
Principles of Banking (3 credits, 16 wks) \$425 (\$525)	Sept. 12 #6968 Sept. 26 #6979	Oct. 11 #6986 Oct. 24 #6993	Nov. 7 #6998	Dec. 5 #7005 Dec. 12 #7012
Principles of Banking Accelerated (2 credits, 10 wks) \$355 (\$475)	Sept. 19 #6976	Oct. 17 #6990	Nov. 14 #7003	
Supervisor Certificate (3.25 credits, 16 wks) \$695 (\$875)		Oct. 17 #6991		

*Requires participant to have Microsoft Excel Software.

AIB ONLINE COURSES REGISTRATION FORM

Name: _____
First MI Last Social Security Number (last 4 digits)

Employer: _____

Bank Street Address:
(No Post Office Boxes) _____

City/State/Zip: _____

Day Phone (Bank) _____ Fax _____ Home Phone _____

Email: _____

I authorize the release of my grade to my Human Resources Office. This information is to be treated as part of my confidential personal file.
 I attest to having met all the course prerequisites as indicated in the course description.

Student's Signature
(required) _____

Manager's Signature
(required) _____

Manager's e-mail
(required) _____

Course Title	Catalog Number	Start Date

When and how do I register?

- ◆ Please register at least 2 weeks before the start of class. You will receive an e-mail from the Georgia Bankers Association AND the American Bankers Association confirming your registration. Please print both confirmations and retain with your records.
- ◆ Fax this form to **404.522.9848** or mail to:
Georgia Bankers Association, Attn: AIB, 50 Hurt Plaza, Suite 1050, Atlanta, GA 30303
- ◆ With questions, please call GBA's Alison Moreau at 404.522.1501.

How do I cancel (withdraw)?

- ◆ For cancellations or transfers before the class starts there is a 100 percent refund for cancellations and no transfer fee if the student wants to move to another date. (S&H cost is not refunded)
- ◆ If the student cancels within 10 business days of the first day of the class, an administrative fee of \$100 is charged.
- ◆ There are no refunds for cancellations made more than 10 business days after the start of the class.
- ◆ If a student would like to transfer to another class after 10 business days we will charge them the \$100 transfer fee on a one-time basis. If a student needs to transfer again after the 10 business days they will be required to pay the entire registrations fee again (minus the textbook).
- ◆ Drop forms must be received by the Georgia Bankers Association to withdraw.
- ◆ Textbooks (with packing slip) must be returned AND received by the American Bankers Association before a refund is issued.

How much do they cost?

- ◆ Member prices are listed beside each class title and include tax, S&H will be added, estimated cost \$12.50
- ◆ Non-member rates are in parenthesis, and please note non-members must pre-pay.
- ◆ Please check with your H/R Department to verify your company is a participating member.
- ◆ GBA may bill financial institutions for online courses.

Go to www.gabankers.com for the most up-to-date course offerings!