

Position

Mortgage Loan Originator

Job Summary

Promote and secure new mortgage business for the bank, primarily for the bank's existing customer base. Originate residential mortgage loans that meet lending standards of the secondary market and in-house accounts. Assist customer in selecting a mortgage loan products, take applications, submit mortgage application package to mortgage companies under mortgage brokerage arrangement and coordinate closings.

Qualifications

- At least two years mortgage loan experience in conventional, FHA, VA and other mortgage products along with knowledge of consumer mortgage law and regulation.
- Knowledge in mortgage loan processing and use of Calyx system
- Basic computer skills, i.e. word processing, spreadsheets, internet experience
- Strong written and verbal skills
- Ability to work independently with minimal supervision

Interested candidates should forward resume to jgriffin@gwinnettcommunitybank.com.